

WELCOME TO DERMATOLOGY CONSULTANTS. Thank you for choosing our practice for your dermatologic needs. Our physicians and staff look forward to serving you. Our board-certified dermatologists provide a full spectrum of services including general skin care for adults and children, skin cancer surgery, and cosmetic dermatology at four office locations. We continually strive to provide you with a responsible opinion and the highest quality of dermatologic care and service.

IN PREPARATION FOR YOUR VISIT

Enclosed is your appointment reminder card. Please complete the **Medical History** and **Consent Form** and bring them with you to your appointment to expedite the check-in process.

Please be sure to read our **Financial Policy** prior to your appointment. At the time of your visit, you will be asked to present your insurance card and to pay any applicable co-pay as required by your insurance company. We accept cash, check, VISA, MasterCard, Discover, American Express, Care Credit and Dermatology Consultants Gift Cards and offer a convenient on-line payment option. For your protection and to comply with federal rules, we also require that you show a driver's license or other form of picture identification.

ON THE DAY OF YOUR VISIT

It is important that we have a complete list of your medications, including any creams, gels or ointments that are being applied to your skin. If you do not have a detailed list, please bring all medications with you to your appointment so that we may review them with you. We would be grateful if you would remove or avoid wearing any make-up to your appointment if you anticipate we will be examining your face or performing a skin cancer check.

In summary, please bring these items to your visit and plan to arrive 15 minutes before your scheduled appointment time to allow time to register you in our system:

- Completed forms (also available on our website):

Medical History

Consent

- Detailed medication list or medications including topical creams applied to your skin.
- Insurance Card
- Proof of Identity
- Check, cash or credit card if you have a co-pay
- Any applicable medical records, referrals or pathology reports

If you have any questions prior to your visit please contact us at **651-209-1600** or visit our website at www.dermatologyconsultants.com. In the event you need to cancel or reschedule your appointment, we ask for 72 hours advance notice. We look forward to caring for you and providing you with the most advanced dermatologic care.

~ The Physicians and Staff at Dermatology Consultants

www.dermatologyconsultants.com

Administrative Office:
60 Plato Blvd. E., Suite 270
Saint Paul, MN 55107
651.209.1600 T
651.291.9169 F

Eagan Office:
1215 Town Centre Dr., Suite 200
Eagan, MN 55123
651.251.3300 T
651.255.3450 F

Saint Paul Office:
280 Snelling Ave. N.
Saint Paul, MN 55104
651.645.3628 T
651.645.3620 F

Vadnais Heights Office:
3555 Willow Lake Blvd., Suite 240
Vadnais Heights, MN 55110
651.770.0110 T
651.770.0134 F

Woodbury Office:
587 Bielenberg Dr., Suite 200
Woodbury, MN 55125
651.578.2700 T
651.578.7077 F

Understanding Your Bill

All medical procedures performed during your visit will have a separate charge to your insurance company **in addition** to your office visit. You will be responsible for paying what your insurance does not cover; this includes your deductible, coinsurance and copay. No part of your visit is considered a preventive benefit.

Some common medical procedures include:

- Freezing or chemical treatment of warts
- Freezing other skin lesions
- Cyst Drainage
- Steroid injections into the skin
- Skin samples (skin biopsy) and pathology lab fees
- Any surgical procedure and pathology lab fees

The following types of procedures are considered cosmetic and will be charged directly to you at the time of service, they are not covered by insurance:

- Acne or “little white bump” extractions
- Brown spot or age spot treatments
- Removal of any skin lesion or spot that is for cosmetic reasons
- Most laser treatments
- Skin tag removal
- Esthetician services

Special Note Regarding Lab Fees

- Any blood that is sent to an outside lab will result in a fee from the testing center
- Skin/tissue sent to the pathology lab will have a lab fee from Dermatology Consultants and a separate bill from Hospital Pathology Associates
 - Sometimes, additional testing is requested by the pathologist, this will result in additional fees